

Impact S.T.E.A.M. Academy x Legacy Driven Foundation, Inc. Recruitment. Training. Instilling Work Ethic for our students. <u>https://www.impactsteamacademy.org</u> <u>www.legacydriven.org</u> <u>info@legacydriven.org</u>

After-School Youth Assistant Job Description

Job Summary: We are seeking a passionate and dedicated High School student to join our team. The After School Assistant will be responsible for engaging in educational activities for students in a safe and nurturing environment. The ideal candidate will have experience working with children and a strong desire to make a positive impact on their lives through positive communication, tutoring while performing their homework and the reinforcement that by Faith, they can achieve great results in all things they put their heart and minds to in their daily lives!

Responsibilities:

- Implement and lead age-appropriate activities and lessons for students
- Supervise and ensure the safety of students at all times
- Provide homework assistance and academic support
- Communicate with teachers regarding student progress and behavior
- Maintain a clean and organized classroom environment
- Collaborate with other staff members to ensure a cohesive and effective program

Requirements:

- Some experience working with children in a classroom or after school setting
- Good communication and interpersonal skills is required
- Ability to create and implement engaging and educational activities
- Flexibility and adaptability in a fast-paced environment
- Passion for working with children and making a positive impact on their lives
- Ability to manage emotions while working with children is essential. Each staff is a
 representation of "how to" perform in the good and challenging moments. The students are
 watching how we respond in every area. Being a great example is key!

Physical Demands:

- Ability to stand, walk, and move around for extended periods of time
- Ability to lift and carry up to 5-10 pounds (i.e. cases of water, chairs, boxes of snacks etc.)
- Ability to sit and work at a computer with students for extended periods of time

Working Conditions:

- Work is primarily indoors in a classroom setting and outdoors during recess time
- May be required to work on weekends for special events or programs sponsored by the S.T.E.A.M. Academy
- May be exposed to noise and distractions from children and other staff members; The ability to stay focused while working with a child or children is a necessity.

Wages: Hourly wage starts at \$10 per hour. As the student enrollment increases to 30 students, the rate will increase to \$12.50 per hour. Payroll is distributed bi-weekly.

LaMonte Leath

CEO, Legacy Driven Foundation

Dawn While

Director, Impact S.T.E.A.M. Academy

